

DBNSW Online Registration Information

Returning Paddlers

If you are a returning paddler, you should now have received email from DBNSW to renew your membership online. This membership renewal system will greatly assist and simplify things for your club administrator and committee.

Once you log in with your username and password:

1. log on to www.dbnsw.org.au
2. Click on DragonBoat Matters >
3. New/Renewing membership >
4. **Renewing Member**
5. Enter username and password >
6. **Click on the “Registration Renewal” area in the left hand navigation bar**
7. Read and accept the 3 declarations (check the tick box under each declaration)
8. Update any details we may have gotten wrong or that have changed for you (address, phone, email, etc). Double check the male/female button has been ticked correctly (it seems to be defaulting to female if left un-ticked ...sorry guys?!).
9. Note: Play by the rules = 1/1/2010 is a default date – no need to change
10. Can you swim 50m – Y/N (please make sure you answer this question honestly as it is important for insurance purposes)
11. Keep scrolling down and answering any questions applicable to you
12. At this time you can also update your username and password to something easier for you to remember (eg PJeffery / your own password)
13. Once you are finished you will receive 2 confirmation emails/receipts

DRAGON BOATS NSW INC

Dragon Boats NSW
Member Home
Update My Details
Registration Renewal
Logoff
Member Portal Home
Contact Us

Member Home

Dear Pamela

Welcome to the Dragon Boats NSW Members Portal.

To check all your details are correct please click 'Update My Details'.

The on-line membership payment option is now enabled (start season 2009/10) for all individual club members to renew their memberships on-line.

Please double check with your club Administrator to see if you can pay your whole club fee online (i.e. including DBNSW membership fee). If your Club has chosen not to offer club membership online renewal / registration, please note that DBNSW fees can still be paid online if you chose to do so, however, you must check with your club Administrator to ensure you follow the selected process by your club.

Please note that the previous registration process is still available – ask your Club Administrator for the appropriate forms for this season (Season 2009/2010).

Your membership is due to expire on 30-Jun-2009.

Regards
Dragon Boats NSW Inc

If you are a returning paddler and did not receive the email from Dragon Boats NSW, please contact the Northern Beaches Club Registrar – nbdbcregistrar@gmail.com

New Paddlers

If you are a totally **new paddler/member** of Northern Beaches Navy, please follow the steps below.

Log in to <http://www.dbnsw.org.au/> and click on the following:

- Dragon boat Matters
- New / Renewing membership
- New Registration
- Select Club – Northern Beaches – in the drop down menu
- Follow process as per point 2 above

Transferring from another Club

If you are transferring into a new club this season, please contact the Administrator of your previous club to initiate the member record transfer for you before you log on to pay your membership with the new club.

If you have any problems or questions, please do not hesitate to contact us.